

Committee for Value Added Courses

Roles & Responsibilities

- The formation of a committee for value-added courses in a college is aimed at enhancing the overall educational experience of students by offering courses that provide additional skills, knowledge, and competencies beyond the regular academic curriculum. The committee plays a crucial role in identifying, planning, implementing, and overseeing these value-added courses. The typical roles and responsibilities of such a committee:
- **Needs Assessment and Course Identification:** The committee conducts surveys and assessments to identify the needs and interests of students regarding value-added courses in order to assess relevant value-added courses that align with the educational goals and aspirations of students.
- **Course Development and Approval:** The committee collaborates with the subject matter experts to design and develop the content, structure, and curriculum of value-added course and obtains necessary approvals from the college administration for the proposed courses. The course is designed to ensure that it aligns with the college's vision, mission, and academic standards.
- **Resource Allocation and Budgeting:** The committee aims at determining the budget required for developing, promoting, and delivering value-added courses. Also, efforts are made to allocate resources appropriately, including funds, facilities, technology, and faculty support.
- **Faculty Selection:** The committee selects and hires qualified and experienced faculty or trainers to teach the value-added courses and ensuring that they understand the objectives and expectations of the value-added courses.
- **Course Promotion and Student Enrolment:** The committee develops a promotion strategy to attract students to enroll in value-added courses, through college websites, social media, flyers, and orientations to promote the courses. Also the members of the committee assist students in understanding the course offerings, requirements, benefits and the process of registration in the course.
- **Evaluation and Continuous Improvement:** The committee establishes mechanisms to monitor the progress and effectiveness of the value-added courses and collect feedback from students and faculty to evaluate the course content, delivery, and overall impact in order to identify opportunities of improvement.
- **Reporting:** The committee prepares periodic reports on the performance and impact of the value-added courses to be presented to the college administration or relevant stakeholders.

**Details of the members of the Committee for Value Added Courses
formulated in the college during the year 2024-2025**

Committee for Value Added Courses (2024-2025)		
1	Dr. Avriti Tangri	Convener
2	Dr. Rishu Jain	Member

**Details of the members of the Committee for Value Added Courses
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